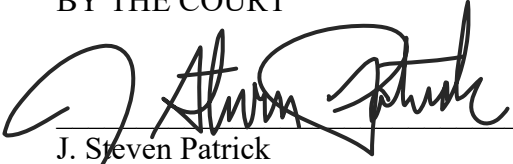

ADMINISTRATIVE ORDER 2012-01 7TH JD DRESS CODE

1. Rule 4 (Local Rules) of the Colorado Judicial System Personnel Rules requires that each district have a dress code.
2. The Judges and employees of the 7th JD Trial Courts and Probation Department are dedicated and professional.
3. Employees shall be dressed in a professional manner to provide a professional image to the public and to assure they are safe in their assigned work area.
4. The Supervisors of the district are responsible to assure that employees are dressed properly to provide both a professional image and to promote safety in the workplace. These supervisors are also highly professional and understand their role and the need for the employees to have this professional appearance and to assure that each employee is dressed properly daily to meet the various duty assignments any employee may have on any given day.
5. Generally, the district employees may dress casually on each Friday except as may be directed by a Judge or supervisors for specific duty assignments. Casual does not equate to sexually suggestive/revealing, sloppy or unkempt. As above, supervisors shall assure proper dress.

Failure to comply with the above may result in being sent home to correct the issues with leave without pay.

Done this 5 day of July 2012.

BY THE COURT



J. Steven Patrick
Chief Judge