

Correctional Treatment Board



MINUTES June 18, 2024

Board Co-Chair

Jaime FitzSimons, Sheriff
Summit County Sheriff's Office

Board Co-Chair

Heather Salazar, Associate Director
Division of Adult Parole,
Department of Corrections

Board Members

James Karbach, State Public Defender
State Public Defender's Office

Matthew Lunn, Director
Division of Criminal Justice
Department of Public Safety

Glenn Tapia, Director
Division of Probation Services
State Court Administrator's Office

Danielle Culp, Director
Criminal Justice Services
Division of Community Behavioral Health
Behavioral Health Administration

Beth McCann, District Attorney
Colorado District Attorney's Council

Board Coordinator

Vacant
State Court Administrator's Office
Division of Probation Services

Members in Attendance: Glenn Tapia, Heather Salazar, Matthew Lunn, Danielle Culp, Beth McCann, James Karbach

Guests in Attendance: Mike Henthorn, Katie Ruske, Carla Hanson (Interim CTB Coordinator)

Administration

- Meeting minutes were approved without objection

Budget

- Mike Henthorn from SCAO reviewed the budget spreadsheet
- 62.05% spent to date. Agencies on track to spend allocations. All invoices must be submitted by July 19 for payment.
- Mike reviewed Cash Fund Projections. In sum, funding will be less than years prior. Carla will send spreadsheets to board.

CTB Funding Impact Evaluation Update

- Michelle Staley completed introductions of 9 Chief Probation Officers to NCSC via email at the end of May
- **Five** districts willing to participate and scheduling with NCSC for this summer. **Two** districts in discussions regarding participating and scheduling. 1 district will participate in surveys but no site visit to schedule. The remaining are in progress for reaching out and/or hearing a response back.
- Due to fiscal rules, purchase of gift cards for evaluation is prohibited. Will recommend to NCSC they purchase gift cards via contract funds if still desired.

Local Board Grant Applications

- 24 applications submitted
- One applicant made error in Amplifund and missed deadline. Board voted without objection to allow application.
- Interviews scheduled for July 16th at 700 Kipling. One board member has conflict. Will review by-laws for resolution
- Shannon Martin from SCAO provided Amplifund training. Board will review applications prior to July 16.

FY2026 Annual Agency Requests

- DUE August 1st, 2024 to Carla Hanson

Next Meetings:

Tuesday, July 16, 2024: All-Day Local Board Grant Interviews

Location: 700 Kipling Street Lakewood
3rd Floor EDO Conference Room

Tuesday, August 20, 2024: 1 pm-3 pm

Tuesday, September 17, 2024: 1 pm-3 pm