

Correctional Treatment Board



MINUTES September 11, 2024 (Special Session)

Board Co-Chair

Jaime FitzSimons, Sheriff
Summit County Sheriff's Office

Board Co-Chair

Heather Salazar, Associate Director
Division of Adult Parole,
Department of Corrections

Board Members

James Karbach, State Public Defender
State Public Defender's Office

Matthew Lunn, Director
Division of Criminal Justice
Department of Public Safety

Glenn Tapia, Director
Division of Probation Services
State Court Administrator's Office

Danielle Culp, Director
Criminal Justice Services
Division of Community Behavioral Health
Behavioral Health Administration

Beth McCann, District Attorney
Colorado District Attorney's Council

Board Coordinator

Vacant
State Court Administrator's Office
Division of Probation Services

Members in Attendance: Glenn Tapia, Heather Salazar, Matthew Lunn, Danielle Culp, Beth McCann, James Karbach, Jamie Fitzsimons

Guests in Attendance: Michelle Staley (Filling in as CTB Coordinator) and Kelly Sawka

Administration

- Approval of August Minutes; no objections

FY2026 Funding Plan-Local Project Review and Vote

- The Board members reviewed the annual grant applications from the Local Boards and made initial votes of approval/partial approval or denial.
- The board will hold off on making final decisions on their votes and allocations until the next meeting as they will be voting on the Agency Annual Requests.

The Board Discussed the current state of the cash fund and budget

- The board members confirmed they will not hold a conference in 2026 to utilize those funds for direct treatment services.
- Per statute [24-75-402](#) the cash fund reserve balance maximum is 16.5%.
- Agencies to bring realistic reductions of their FY26 annual request to the next meeting.

Next Meetings:

Tuesday September 17, 2024 1pm-3pm

Tuesday, October 15, 2024: 1 pm-3 pm

Tuesday, November 19, 2024: 1 pm-3 pm

Tuesday, December 17, 2024: 1 pm-3 pm

Meeting dates, minutes, and other documents are posted on the Correctional Treatment Board's website:

<https://www.courts.state.co.us/Administration/Unit.cfm?Unit=ctb>.