

Correctional Treatment Board



Board Co-Chair

Jaime FitzSimons, Sheriff
Summit County Sheriff's Office

Board Co-Chair

Jenny Wood, Director
Criminal Justice Services
Division of Community Behavioral Health
Behavioral Health Administration

Board Members

James Karbach, State Public Defender
State Public Defender's Office

Joe Thome, Director
Division of Criminal Justice
Department of Public Safety

Glenn Tapia, Director
Division of Probation Services
State Court Administrator's Office

Heather Salazar, Associate Director
Division of Adult Parole,
Department of Corrections

Beth McCann, District Attorney
Colorado District Attorney's Council

Board Coordinator

Michelle Staley
Division of Probation Services
Colorado Judicial Branch

MINUTES February 21, 2023

Members in Attendance: Jenny Wood, Heather Salazar, James Karbach, Jaime FitzSimons, Joe Thome, and Glenn Tapia.

Guests in Attendance: Liz Craig, Melissa Dominquez, Andrew Leskiw, Shannon Martin, and Ryan Ziehr.

Administration:

- Approval of January meeting minutes; no objections. Motion Glenn Tapia; Second Heather Salazar.
- Jenny Wood shared that she will be moving on from her current position with the BHA and will no longer be on the Board. Michelle will follow up regarding who will be taking over her position on the CTB.

Budget Update:

- January and updated February FY2023 Budget spreadsheet reviewed and discussed. Each of the agencies has now requested a reimbursement.
- The Board members discussed using the Tabor Tax deposit of \$1.5 million to fund future CCJC conferences. Michelle will bring back logistics and estimates to the next meeting. She will also bring the notes from the last board debrief from the 2019 CCJC conference.

Annual Agency Request Process: Any Follow-up on the amendments made to the FY2025 template:

- There was no follow-up or amendments from the Board members when they brought the finalized FY2025 template.

CTB Impact Evaluation-Contract Draft with NCSC:

- Draft contract is still moving through the process for the vendors review and approval.

Amplifund Grant Management System-Local Board Project FY2025:

- The upcoming FY2025 Local Board projects will be utilizing the new grant management system, Amplifund.
- Andrew Leskiw (Amplifund), Shannon Martin (Judicial), and Ryan Ziehr (Judicial) presented an overview of the Amplifund Grant Management System and the grant reviewer section of the program to the Board members. Board members will have access to support through Judicial and Amplifund if and/or when needed during the upcoming FY2025 grant process.

Next Meetings:

Tuesday, February 21, 2023
Tuesday, March 21, 2023
Tuesday, May 16, 2023

Board Coordinator Contact Information:
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