

# Correctional Treatment Board



## Board Co-Chair

Glenn Tapia, Director  
Division of Probation Services  
State Court Administrator's Office

## Board Co-Chair

Jaime FitzSimons, Sheriff  
Summit County Sheriff's Office

## Board Members

Jenny Wood, Director  
Criminal Justice Services  
Division of Community Behavioral Health  
Department of Human Services

James Karbach, State Public Defender  
State Public Defender's Office

Joe Thome, Director  
Division of Criminal Justice  
Department of Public Safety

Heather Salazar, Associate Director  
Division of Adult Parole,  
Department of Corrections

Beth McCann, District Attorney  
Colorado District Attorney's Council

## Board Coordinator

Michelle Staley  
Division of Probation Services  
Colorado Judicial Branch

## MINUTES August 16, 2022

**Members in Attendance:** Jenny Wood, Heather Salazar, James Karbach, Glenn Tapia, and Beth McCann.

**Guests in Attendance:** Melissa Dominguez, Katie Ruske (Joe Thome Proxy).

### **Administration:**

- Approval of June and July meeting minutes; no objections. Motion James; Second Glenn.

### **Budget Update:**

- Budget spreadsheet for FY2022 Year End was reviewed and discussed.
- Discussion around the budget projections. The Board was informed that the requests will need to be reduced by \$1.1 million in order to prevent depletion of the budget.

### **Local Board Projects:**

- FY2024 Local Board Project
  - The Board voted to keep the awards and approval amounts as allocated during the July meeting.

### **Agency Request Templates-FY2024 Funding Requests:**

- In depth discussion was held around the budget projections and options were shared around allocation reductions.
- Each member provide input for the FY2024 allocations.
- The State Agencies and Denver County Probation representatives provided additional information around their respective requests.
- It was suggested by James Karbach and supported by the other board members that it would be beneficial to continue to assess the Agency Request Process and identify steps to improve and elaborate on the requests made. This will be a future agenda item in the fall or winter for the Board.
- A motion was made by James that there be a 7% reduction on the FY2024 Agency Requests by all Agencies; Denver County Probation, Department of Corrections, Department of Public Safety- Division of Criminal Justice, Judicial and Behavioral Health Administration-Office of Behavioral Health. The motion was seconded by Glenn Tapia. No objections made.

### **CTB Funding Impact Evaluation Solicitation**

- The RFP Evaluation Discussion was held on the individual scores and each member shared their feedback on the proposals. Reviewed the overall summary of scores. Board agreed to a majority vote.
- Hoai will provide the discussion summary and notes to the two Board members, Jaime FitzSimons and Joe Thome, and confirm with them to determine the Boards decision in moving forward with an award.

### **Next Meetings:**

Tuesday, September 20, 2022  
Tuesday, October 18, 2022  
Tuesday, November 15, 2022

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