|  |  |
| --- | --- |
| **Court Info:**  Colorado County:  Court Address: | *This box is for court use only.* |
| **Parties:**  Plaintiff/Appellee: State of Colorado  &  Defendant/Appellant: |
| **Filed by:**  Name:  Address:  Phone  Fax:  Email:  Bar Number:  (For lawyers) | Trial Court  Case Number:  Div:  Crtm:  District Court  Case Number:  Div:  Crtm: |
| **Notice of Appeal and Designation of Record**  (For County Criminal and Municipal Cases) | |

**1. Notice of Appeal**

Please note, I am filing an appeal in my county court *(or municipal)* case to the District Court as per Colorado Rule of Criminal Procedure 37.

**2. Grounds on Appeal**

I expect to appeal on these grounds:

1) .

2) .

3) .

**Note:** You will argue these grounds *(called Issues on Appeal)* in the Opening Brief.

The Opening Brief is filed with the District Court, later in the process.

You may choose to argue these issues, or others, in your brief.

**3. Stay of Execution**

If checked, I am requesting a stay of execution.

I understand that I may be required to post a bond *(the costs and fines assessed)* as a condition of the stay.

**4. Appellant Information**

Please use the information in the “Filed by” section on page 1.

Please use this information for the Defendant/Appellant:

Full Name:

Full Mailing Address:

Phone:  Email:

**5. Designation of Record**

The clerk of court will prepare the Record on Appeal, pursuant to Rule 37. This record includes all the documents filed in the case, and any trial exhibits and jury instructions.

If checked, please include the transcripts for these proceedings:

*(Please include the type of proceeding and the date/time it was held)*.

1)

2)

3)

4)

**Note** You will need to order any transcripts you list.

Use *JDF 4 – Transcript Request Form.* Give to the trial court.

🌐 [www.courts.state.co.us/Forms/PDF/JDF4.pdf](http://www.courts.state.co.us/Forms/PDF/JDF4.pdf)

**6. Certificate of Service**

I certify that on *(enter date)* , I gave a copy of this document to the prosecuting attorney by: *(select at least one)*

Hand Delivery  Colorado Courts E-Filing *(only lawyers may use this method)*

Email or Fax to:

Regular Mail, addressed to: *(name, full mailing address)*

**7. Sign & Date**

Signature Dated

Attorney Signature:

*(If any)*