|  |  |
| --- | --- |
| District Court \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_County, ColoradoCourt Address:Plaintiff(s)/Petitioner(s):v.Defendant(s)/Respondent(s): | COURT USE ONLYCase Number:Division: Courtroom: |
| SUBPOENA TO APPEAR FOR DEPOSITION PRODUCE PURSUANT TO §13-90.5-103, C.R.S.  |

To:

You are ordered to attend and give testimony at a deposition at the following location:

on (Date) at (Time) as a witness for the Plaintiff(s)/Petitioner(s) Defendant(s)/Respondent(s) in an action outside of Colorado.

At that time and place, you also shall produce the following items now in your custody or control:

Names, addresses and telephone numbers of all counsel of record in this action and of any party not represented by counsel are as follows:

|  |  |  |
| --- | --- | --- |
| **Name** | **Address** | **Telephone Number** |
|  |  |  |
|  |  |  |
|  |  |  |

Dated: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Clerk/Deputy Clerk

### AFFIDAVIT OF SERVICE

I declare under oath that, I am 18 years or older and not a party to the action and that I served this Subpoena to Appear for Deposition Produce to the Witness in \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (County) \_\_\_\_\_\_\_\_\_\_\_\_\_\_ (State) on \_\_\_\_\_\_\_\_\_\_\_\_ (date) at the following location: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Check one:**

* By handing it to a person identified to me as the Witness or by leaving it with the Witness who refused service.
* By leaving it with one of the following:
* the person’s usual place of abode or workplace;
* with any person who is 18 years or older and who is a member of the person’s family;
* with the person’s secretary, administrative assistant, bookkeeper, or managing agent; or
* by delivering a copy to an agent authorized by appointment or by law to receive service of process.
* I attempted to serve the Witness on \_\_\_\_\_\_\_ occasions but have not been able to locate the Witness.
* Private process server
* Sheriff, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_County

 Fee $ \_\_\_\_\_\_\_\_\_\_\_\_ Mileage $ \_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Signature of Process Server

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Name (Print or type)

My Commission Expires: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Notary Public /Deputy Clerk Date