

JDF 205

## Motion to Waive Fees



1. Case Number: \_\_\_\_\_

2. Case filed in: (*county*) \_\_\_\_\_

Clerk's Event Code: MIFP

### 3. Background

I request that court fees be waived under C.R.S. § 13-16-103 and C.J.D. 98-01.

**This form is not for everyone:**

- If you are incarcerated, use form JDF 201 instead.

### 4. My Information

Full Legal Name: \_\_\_\_\_

Do you need an interpreter?  No.  Yes, in (*language*) \_\_\_\_\_

Date of Birth: (*DD/MM/YYYY*) \_\_\_\_\_

Social Status:  Single.  Married/Civil Union.  Divorced.  Separated.  Widowed.

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

### 5. Fees Waived

If the Court determines you qualify (*found indigent*), the following fees may be waived:

- Filing Fees.
- Reasonable Copy Fees.
- Jury Fees.
- eFiling and eService Fees (*when available*).
- Form and Instruction fees.

If checked, please also waive: \_\_\_\_\_

**Note:** The Court can only waive its fees. Outside fees, like transcript costs, can't be waived.

### 6. Automatic Qualification

Are you enrolled in one of these programs?  No. **[Go to Section 7]**

Yes: (*check all that apply*)

- Aid to the Blind Colorado
- Temporary Aid for Needy Families (TANF)
- Old Age Pension – A and B
- Supp. Nutrition Assistance Program (SNAP)
- Supp. Security Income (SSI)
- Aid to the Needy and Disabled (AND)

Then, leave Sections 7 through 10 blank. **[Skip to Section 11]**

**7. Home and Work**

Do you own or rent your home?  Own  Rent  Other: \_\_\_\_\_

Do you have a job now?  No.  Yes.

If No, List the date of your last paycheck: *(mm/dd/yyyy)* \_\_\_\_\_

If Yes, My pay rate is: \$\_\_\_\_\_ per  Hour  Month.

How often do you get paid? *(examples: monthly, weekly)* \_\_\_\_\_

**8. Household**

How many people live in your home? *(include yourself)* \_\_\_\_\_

Name	Age	Relationship to You	Are They Financially Dependent on You?
			<input type="checkbox"/> Yes <input type="checkbox"/> No
			<input type="checkbox"/> Yes <input type="checkbox"/> No
			<input type="checkbox"/> Yes <input type="checkbox"/> No
			<input type="checkbox"/> Yes <input type="checkbox"/> No

**9. Household Income and Expenses**

Monthly Income	\$ Amount	Monthly Expenses	\$ Amount
a. Mine <i>(wages/commission/tips)</i>		a. Rent/Mortgage	
b. Of household members		b. Groceries <i>(above food stamps)</i>	
c. Unemployment benefits		c. Utilities	
d. From your retirement funds		d. Child/Spousal support you pay	
e. Spousal Support you get		e. Medical and dental costs	
f. Other:		f. Transport costs <i>(car, insurance)</i>	
g. Other:		g. Student loans and credit cards	
<b>Total Monthly Income</b>		<b>Total Monthly Expenses</b>	

**What Not to Include**

- Don't include child support, TANF, VA benefits, or food stamps as income.
- Don't include roommates' income.
- Exclude roommates' share of the bills in monthly expenses.

*Roommate Exception:* If you share bank accounts or comingle funds.

How do you pay the bills *if* your income is less than your expenses?

---

---

---

### 10. Household Assets

Accounts	\$ Value	Description
Cash		Money with you or at home.
In Savings		Bank Name:
In Checking		Bank Name:

Property	\$ Value	Description of Asset	Money Still Owed
Cars, boats, or RVs			
Homes and land			
Other property			
Stocks, bonds, jewelry and other valuables			
Any other investments			

Is there anything else you want the court to know about your financial situation?

---

---

---

**Note:** In some circumstances, the Court may require you to provide proof of income, assets, or expenses before deciding your motion.

### 11. Verified Signature

I declare under penalty of perjury under the law of Colorado that the foregoing is true and correct.

Executed on the *(date)* \_\_\_\_\_ day of *(month)* \_\_\_\_\_ *(year)* \_\_\_\_\_

at City: *(or other location)* \_\_\_\_\_

and State: *(or country)* \_\_\_\_\_

Print Your Name: \_\_\_\_\_

Your Signature: \_\_\_\_\_

Lawyer Signature: *(If any)* \_\_\_\_\_

<b>JDF 206</b>	<b>Order re Court Fees</b>
<b>A. Court</b> <input type="checkbox"/> District <input type="checkbox"/> County <input type="checkbox"/> Probate <input type="checkbox"/> Juvenile <input type="checkbox"/> Supreme Colorado County: _____ Mailing Address: _____	<i>This box is for court use only.</i>
<b>B. Parties to the Case</b> Petitioner/Petitioner: _____ v. Defendant/Respondent: _____	
<b>C. Case Details</b> Number: _____ Division: _____ Courtroom: _____	

**1. Background**

The Court has reviewed the *Motion to Waive Fees* filed by *(name)* \_\_\_\_\_

**2. Findings and Orders**

The Court finds that the Party is:

a)  Indigent.

All Court fees and costs are waived, including:

- Filing Fees.      • Reasonable Copy Fees.      • Jury Fees.
- eFiling and eService Fees *(when available)*.      • Fees for Forms and Instructions.

If checked, also waive/provide: \_\_\_\_\_

These fees are waived for the duration of the case, or until final orders are issued if in a Domestic Relations case.

b)  Not Indigent but allowed to pay in installments.

The filing fee of \$\_\_\_\_\_ can be paid in:    Two Payments.    Three Payments.

The first payment is due by *(date)* \_\_\_\_\_

The next payment is due by *(date)* \_\_\_\_\_

The final payment is due by *(date)* \_\_\_\_\_

If payment is not received according to the schedule above, the Court can dismiss the

party's claims, or the entire case, without further notice. C.J.D. 98-01 Section (VI).

c)  Not Indigent.

The party is responsible for payment of any court fees and costs.

If checked, the party must pay the filing fee of \$\_\_\_\_\_ by *(date)* \_\_\_\_\_

### 3. Findings Made by

Name: \_\_\_\_\_ On *(date)* \_\_\_\_\_  
 Judicial Officer     Court Staff

### So Ordered

Signature: \_\_\_\_\_ Dated: \_\_\_\_\_  
 Judge     Magistrate