



IN THE 13th JUDICIAL DISTRICT
IN AND FOR THE STATE OF COLORADO

AMENDED ORDER REGARDING POLICY & PROCEDURE REGARDING THE
AVAILABILITY OF LISTS OF PROSPECTIVE JURORS

2024-3

Upon request, the jury commissioner shall provide the trial judge, counsel of record, and pro se parties with a list of prospective jurors containing the prospective jurors' names and juror numbers. The jury commissioner shall provide the list no earlier than three days prior to the trial date. Once the jury trial concludes, is continued, or vacated, parties to the litigation shall return all copies of the list of prospective jurors' names and juror numbers to the jury commissioner or destroy any copies in their possession.

The jury commissioner has three means of transmitting the list. The jury commissioner may send the list electronically, so long as the transmission is encrypted. Alternatively, the list may be picked up in person from the clerk's office or, upon arrangement with the jury commissioner, the list may be made available for pick up by counsel of record at the office of either the Morgan County Clerk of Court or the Logan County Clerk of Court. The list may also be sent via certified mail through the US Postal Service.

Individuals authorized to receive a list of prospective jurors may not provide the list in any form to any individual or entity not involved in the litigation to which the issued list pertains. The public may inspect the list of prospective jurors' names and juror numbers upon request to the jury commissioner. However, the public may not receive a copy of the list.

Pursuant to Colorado Revised Statutes section 13-71-136(2), any party wishing to view the addresses of prospective jurors must make an express request to view that information. The list of names with addresses shall not leave the jury commissioner's office or viewing room. No individual or party to the litigation will receive a copy of the list that includes juror addresses.

This Administrative Order does not affect juror questionnaires governed by Colorado Revised Statutes section 13-71-115.

Done this 22d day of October, 2024.

A handwritten signature in black ink, reading "Carl S. McGuire III" with a stylized flourish at the end.

CARL S. McGUIRE III
Chief Judge
13th Judicial District