

RULE CHANGE 2025(01)

COLORADO RULES OF CIVIL PROCEDURE
Chapter 25 Colorado Rules of County Court Civil Procedure

Rule 304

Rule 304. Service of Process

(a) [NO CHANGE]

(b)(1) [NO CHANGE]

(2) *Initial Process in Forcible Entry and Detainer Cases.* Plaintiff shall serve the following on the defendant at least seven days before the return date: (1) completed Form JDF 102: Eviction Summons; (2) completed Form JDF 101: Eviction Complaint (for residential tenancies) or Form JDF 141: Eviction Complaint (for mobile home tenancies); (3) a blank copy of Form JDF 103: Eviction Answer (for residential tenancies), Form JDF 143: Eviction Answer (for mobile home tenancies), or CRCCP Form 3 (for all other FED cases); and (4) a blank copy of Form JDF 108: Request for Documents in Eviction Cases. Plaintiff may use, and the court shall accept, documents filed or served on different forms if those forms meet all of the requirements of section 13-40-110, C.R.S.

(c) – (k) [NO CHANGE]

COMMENT [NO CHANGE]

Rule 304. Service of Process

(a) [NO CHANGE]

(b)(1) [NO CHANGE]

(2) *Initial Process in Forcible Entry and Detainer Cases.* Plaintiff shall serve the following on the defendant at least seven days before the return date: (1) completed Form JDF 102: Eviction Summons; (2) completed Form JDF 101: Eviction Complaint (for residential tenancies) or Form JDF 141: Eviction Complaint (for mobile home tenancies); (3) a blank copy of Form JDF 103: Eviction Answer (for residential tenancies), Form JDF 143: Eviction Answer (for mobile home tenancies), or CRCCP Form 3 (for all other FED cases); and (4) a blank copy of Form JDF 108: Request for Documents in Eviction Cases. Plaintiff may use, and the court shall accept, documents filed or served on different forms if those forms meet all of the requirements of section 13-40-110, C.R.S.

(c) – (k) [NO CHANGE]

COMMENT [NO CHANGE]

**Amended and Adopted by the Court, En Banc, January 9, 2025, effective immediately.
Justice Boatright did not participate.**

By the Court:

**Richard L. Gabriel
Justice, Colorado Supreme Court**